

Mabe Parish Council

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Agenda – 12 May 2022

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chairman), : P Tisdale (Vice-Chairman, C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills.

cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillor,

You are summoned to the **annual** meeting of Mabe Parish Council on **Thursday 12 May 2022, to commence at 7.10pm** (note that the start time of the meeting may be delayed if waiting for the WI Hall to clear after the Annual Meeting of Electors, which precedes it). The council meeting to be held in the **Mabe WI Hall, Antron Hill, Mabe**.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Covid precautions - Councillors and the public attending should observe the [safe attendance protocols published on the website](#), and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings. Attendees are encouraged to wear a face covering if you are able to. If you or a member of your household are showing covid-19 symptoms or have tested positive for covid, then please send apologies and do not attend the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk, Mabe Parish Council
5 May 2022

AGENDA

Chairman's Announcements

Agenda no:	Agenda Items
MPC21.22.1	Election of Chairman of the Council for council year 2022/2023
MPC21.22.2	Election of Vice-Chairman of the Council for council year 2022/23

MPC21.22.3	Apologies for absence
MPC21.22.4	<u>Members' Declarations of Interests</u> <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC21.22.5	To approve written requests for dispensation
MPC21.22.6	Cornwall Councillor report
MPC21.22.7	Public Speaking
MPC21.22.8	<u>Minutes of meeting of the council held on 14 April 2022</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC21.22.9	Clerk's update report <i>Refer to separate report</i>
MPC21.22.10	Planning Applications
	a) PA22/03335 – Pampaluna, Corpascus, Mabe Burnthouse – Replacement of outbuilding and garage conversion to holiday let accommodation to extend existing holiday rental business.
	b) PA22/03833 – Skyber Goth, Halvasso, Penryn – Proposed ground floor rear extension.
	c) PA22/03970 – Tanahkow, Treliever Road, Mabe Burnthouse – Replacement rear extension and general alterations to an existing dwelling (Revised Proposal to extant householder planning approval PA19/09957)
	d) PA22/03976 – Rosewithian House, Rose Valley, Mabe Burnthouse – Listed Building Consent for proposed rear extension
	b) <i>Any consultations received by the parish council by 5pm, Friday 6 May</i>
	ACCOUNTS AND GOVERNANCE
MPC21.22.11	Bank Signatories - <i>To approve the authorised bank signatories and changes to be made to the bank mandate</i>
MPC21.22.12	To receive the Internal Audit Report for the year ended 31 March 2022 - <i>To receive the IA report, if completed and received prior to the meeting.</i>
MPC21.22.13	To approve the Annual Governance Statement 2021/2022 for signing by the Chairman – <i>The approval of the Annual Governance Statement is a requirement of the external audit process</i>
MPC21.22.14	To approve the Accounting Statements 2021/2022 for signing by the Chairman – <i>The approval of the Accounting Statements is a requirement of the external audit process.</i>
MPC21.22.15	To approve the Annual Return for the year ended 31 March 2022 – <i>Having approved the two above statements, to agree for the clerk to submit the Annual Governance and Accountability Return form to auditors PKF Littlejohn.</i>
MPC21.22.16	Schedule of payments - <i>To approve the payments to be made, as set out in the schedule appended.</i>

MPC21.22.17	Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC21.22.18	Appointments to Committees, Working Groups and Outside Bodies
	PARISH MATTERS
MPC21.22.19	Mabe Neighbourhood Plan [Cllr West] – <i>To receive an update on progress of the creation of the Mabe Neighbourhood Plan</i>
MPC21.22.20	Play equipment inspection – April 2022 – <i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC21.22.21	Community Infrastructure Levy – Expression of Interest – <i>To consider submitting an Expression of Interest for funding for a project in Mabe [Cllr Simmons]</i>
MPC21.22.22	Review of S.106 funded projects <i>To receive an update, if available, and agree the next steps for s.106 projects, including request from Bloomin Mabe - £57 for water butt next to bus shelter, for watering the planters.</i>
MPC21.22.23	Jubilee Update i) <i>To receive an update from Cllr Wills</i> ii) <i>To consider allocation of the additional £500 available for Jubilee events, if a request for funding support has been received.</i>
	COMMUNITY LINKS
MPC21.22.24	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC21.22.25	University Update <i>To receive a monthly update from the University</i>
MPC21.22.26	Correspondence
MPC21.22.27	Agenda items for a future meeting i. Any matters deferred from, or raised at this meeting ii. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed.</i>
MPC21.22.28	Matters for decision, information excluded from the press and public
	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
	<u>CONFIDENTIAL ITEMS FOR DECISION</u>
MPC21.22.29	Clearing the land behind the bus shelter, Treliever Road – <i>To agree the works to be carried out to clear the leylandii, including timings and appointment of a contractor to carry out this work</i>